

**ADULT SOCIAL CARE SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED September 2013**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations made to Cabinet

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
5 December 2013 024	PROGRESS WITH IMPLEMENTATION OF THE ADULT MENTAL HEALTH SERVICES PUBLIC VALUE REVIEW (PVR) [Item 9]	That the Cabinet Member for Business Services consider the need for internal training for Surrey County Council employees, in order to prevent discrimination against staff and residents with mental health difficulties.	Cabinet Member for Business Services	This item will be referred to the Cabinet meeting on 4 February 2014	<i>March 2014</i>

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Select Committee and Officer Actions

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20 June 2013 004	AGEING WELL IN SURREY [Item 7]	That the report is taken to each Local Committee.	Senior Manager, Commissioning	The Ageing Well report will be taken to all Local Committees as	<i>January 2014</i>

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				recommended, and that the Adult Social Care Committee will review the outcomes of these meetings in six months time.	
5 September 2013 008	INCOME / DEBT UPDATE REPORT [Item 8]	Comparative social care debt data from other local authorities to be circulated to the Committee.	Adult Social Care Directorate	This will be circulated to the Committee in advance of their budget planning workshop	<i>December 2013</i>
20 September 2013 016	CALL-IN: CONTINUING HEALTH CARE TEAM INVEST TO SAVE BID - 4 SEPTEMBER 2013 [Item 4]	That the cost of the Continuing Health Care team is included in the business plan for 2014/15 onwards.	Adult Social Care Directorate	This will be considered as part of the Business Planning for 2014/15 and a response provided when the proposal comes to Select Committee.	<i>December 2013</i>
24 October 2013 018	FAMILY, FRIENDS AND COMMUNITY SUPPORT - SOCIAL CAPITAL IN SURREY [Item 7]	That the Committee implement a working group to track project outcomes and deliverables for the Family, Friends and Community Support agenda, to report back in March 2014.	Chairman/Democratic Services	The working group have been invited to join the Family, Friends and Community Support Project Board. They will provide an update on this work	<i>April 2014</i>

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				in April 2014.	
24 October 2013 020	SUPPORTING CARERS [Item 8]	That each school has a governor responsible for supporting young carers.	Cabinet Associate for Adult Social Care	The Cabinet Associate for Adult Social Care has noted this and a draft letter to Surrey schools has been prepared. The Cabinet Associate will give a verbal update at today's meeting.	<i>January 2014</i>
24 October 2013 021	SUPPORTING CARERS [Item 8]	That the Directorate explores ways in which it can improve the number of carers providing feedback through the Carer survey.	Carer Development Manager	This has been noted by officers and the response rate for the next Carers Survey will be shared with the Committee.	<i>October 2014</i>
5 December 2013 022	RECRUITMENT AND RETENTION UPDATE [Item 7]	<p>a) That the Committee notes the 17 per cent vacancy rate across the Adult Social Care Directorate, and encourages officers to continue measures to address this.</p> <p>b) That officers develop closer working with universities and colleges to ensure the supply of</p>	HR Relationships Manager (Adults) / Scrutiny Officer	The Committee will receive a further report on Recruitment and Retention in 2014. This will be added to the forward work programme in due course.	<i>December 2014</i>

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		<p>quality applicants for vacancies within the Directorate.</p> <p>c) That the Cabinet Member lobby nationally for the development of vocational routes into the social work profession.</p> <p>d) That officers explore a regional and localised approach to sourcing agency staff.</p> <p>e) That members are involved in the development of the next workforce strategy, prior to its publication in April 2014.</p>			
5 December 2013 023	SERVICE FOR PEOPLE WITH A LEARNING DISABILITY PUBLIC VALUE REVIEW (PVR) UPDATE [Item 8]	<p>a) That officers work to increase the occupancy rate of Surrey assets with Surrey Residents.</p> <p>b) That future reports illustrate the work of community/ self-help groups in relation to each work-stream in the Public Value Review.</p> <p>c) That future reports demonstrate how the service has offered suitable alternatives to</p>	Assistant Director for Personal Care and Support	The Committee will receive a further report on the outcomes of the Public Value Review (PVR) in 2014. This will be added to the forward work programme in due course.	<i>December 2014</i>

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		<p>short breaks, and seeks more opportunities to identify alternatives.</p> <p>d) That officers report back to the Committee on the progress of the Service for People With A Learning Disability Public Value Review in a year.</p>			
5 December 2013 025	PROGRESS WITH IMPLEMENTATION OF THE ADULT MENTAL HEALTH SERVICES PUBLIC VALUE REVIEW (PVR) [Item 9]	That the Directorate circulates a report to Local Committees advising them of the work of the Adult Mental Health Services Public Value Review and outlining the provisions in the area.	Senior Manager, Commissioning, Adult Social Care	Officers have noted this recommendation and will provide a response for March 2014.	<i>March 2014</i>
COMPLETED ITEMS					
20 June 2013 SC001	BUDGET UPDATE [Item 8]	That the Cabinet examine and evaluate the realistic potential for savings via "social capital."	Cabinet	The Cabinet Member for Adult Social Care provided a response at the Cabinet meeting on 23 July 2013. A copy was included in the agenda papers at the Committee's meeting on 5 September 2013.	<i>Complete</i>

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5 September 2013 006	DIRECTOR'S UPDATE [Item 6]	A report on social worker recruitment and retention will be brought to a future Committee meeting.	Chairman/Scrutiny Officer	This report is on the agenda for the Committee's meeting on 24 October 2013	<i>Complete</i>
5 September 2013 013	THE CARE BILL - REFORMING CARE AND SUPPORT [Item 9]	All future reports to the Committee to contain a section that outlines the implication of the Care Bill in relation to the item.	ASC Directorate	This has been implemented where appropriate.	<i>Complete</i>
5 September 2013 009	THE CARE BILL - REFORMING CARE AND SUPPORT [Item 9]	That the Directorate deliver further Care Bill awareness events for staff and Members across all localities.	Assistant Director for Policy & Strategy	Staff across all localities have received information on the current details and implications of the Care Bill. On 23 September 2013 a large-scale event happened to provide details of changes signified by the Care Bill and to garner views on funding reforms and draft eligibility regulations work continues and will be ongoing.	<i>Complete</i>
5 September 2013 010	THE CARE BILL - REFORMING CARE AND SUPPORT [Item 9]	That the Care Bill implementation Group is initiated.	Assistant Director for Policy & Strategy	This group has been implemented.	<i>Complete</i>

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5 September 2013 011	THE CARE BILL - REFORMING CARE AND SUPPORT [Item 9]	That updates on implementation progress to come to the Adult Select Committee.	Assistant Director for Policy & Strategy	This has been noted and will be added to the Forward Work Programme when appropriate.	<i>Complete</i>
5 September 2013 012	THE CARE BILL - REFORMING CARE AND SUPPORT [Item 9]	That the Chairman of the Committee send a letter to the Department of Health, requesting that the funding formula for the allocation of central Government funding to meet the costs of the Care Bill is clarified and adequately reflects the demographic	Chairman/Scrutiny Officer	This letter has been sent and a response will be shared once received.	<i>Complete</i>
20 September 2013 014	CALL-IN: CONTINUING HEALTH CARE TEAM INVEST TO SAVE BID - 4 SEPTEMBER 2013 [Item 4]	That the Audit & Governance Committee review the new structure, membership and procedures of the Investment Panel, and report to Council Overview & Scrutiny Committee on their findings.	Chairman of Audit & Governance Committee/ Chairman of Council Overview & Scrutiny Committee	The Audit & Governance Committee will receive a report at their meeting on 2 December 2013; this will be reported onto Council Overview and Scrutiny following this meeting	<i>Complete</i>

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20 September 2013 015	CALL-IN: CONTINUING HEALTH CARE TEAM INVEST TO SAVE BID - 4 SEPTEMBER 2013 [Item 4] / CALL-IN: STAFFING AND SYSTEMS INVEST TO SAVE BID - 4 SEPTEMBER 2013 [Item 5]	That officers ensure that decision trails are mapped and recorded accurately within minutes and papers.	Adult Social Care Directorate	This has been noted by officers and will be implemented.	<i>Complete</i>
24 October 2013 017	DIRECTOR'S UPDATE [Item 6]	The Directorate to explore the possibility of delivering a further Dilnot and Care Bill workshop to Members.	Assistant Director for Policy & Strategy	Officers are currently reviewing potential Member seminar dates in 2014 to deliver a workshop.	<i>Complete</i>
24 October 2013 019	FAMILY, FRIENDS AND COMMUNITY SUPPORT - SOCIAL CAPITAL IN SURREY [Item 7]	That Adult Social Care should work closely with District and Borough Councils in delivering the Family, Friends and Community Support agenda.	Assistant Director for Commissioning	<ul style="list-style-type: none"> The Assistant Director for Commissioning and Project Manager will be attending the Surrey Officers' Group (a collective of all the Borough & District community service leads) to introduce Family, Friends and Community 	<i>Complete</i>

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				<p>Support and expand on the B&D's involvement. The group invite is for January. Informal connections made will all B&D community connectors.</p> <ul style="list-style-type: none"> The Commissioning team are engaging directly with the B&Ds around use of Personalisation, Prevention and Partnership funding to support community innovation. 	
24 October 2013 019	FAMILY, FRIENDS AND COMMUNITY SUPPORT - SOCIAL CAPITAL IN SURREY [Item 7]	That the Directorate raise the profile of the Friends, Family and Community Support agenda through Local Committees and local Councillors.	Assistant Director for Commissioning	<ul style="list-style-type: none"> An engagement plan for all members, and the local committees is being developed. 	<i>Complete</i>

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				<ul style="list-style-type: none"> • Connection made with Parish and Town Councils through Surrey Association of Local Councils. Follow up work will be lead by commissioning, including promotion of Surrey Information Point, sharing of strategic needs and connecting with other local organisations. 	